



उत्तराखण्ड शासन

Urban Development Directorate,  
43/6 Mata Mandir Road, Dharampur,  
Dehradun, Uttarakhand- 248001.

Tel: 0135- 2679541, Fax-2669542



उत्तराखण्ड शासन

शहरी विकास निदेशालय,  
43/6 माता मंदिर रोड, धर्मपुर,  
देहरादून, उत्तराखण्ड – 248001।

दूरभाष : 0135-2679541 फ़ैक्स : 2669542

संख्या - /यूडीडी/अमृत/2015-16, दिनांक - मार्च, 2016

अटल नवीनीकरण और शहरी परिवर्तन मिशन ( अमृत), शहरी विकास मंत्रालय, भारत सरकार के अंतर्गत 06 सिटी मिशन मैनेजमेंट यूनिट (CMMU) एवम 01 स्टेट मिशन मैनेजमेंट यूनिट (SMMU) के तहत अनुबंध के आधार पर विदेशज्ञों की नियुक्ति शहरी विकास निदेशालय, उत्तराखण्ड इच्छुक विदेशज्ञों से अनुबंध के आधार पर निम्नलिखित पदों पर आवेदन आमंत्रित करता है।

स्टेट मिशन मैनेजमेंट यूनिट (SMMU)			
क्रम संख्या	पद का नाम	पद की संख्या	शैक्षिक योग्यता एवम कार्य अनुभव
1	नगर नियोजक	1	बी आर्क/ बी टैक के साथ में शहरी नियोजन में मास्टर्स तथा 3 से 5 साल का अनुभव।
2	अर्बन इंफ्रास्ट्रक्चर विशेषज्ञ	1	निर्माण/भू विज्ञान में एम0टैक0, के साथ 02 वर्ष का कार्य अनुभव अथवा सिविल इंजीनियरिंग में बी0ई0/बी0टैक0 तथा 3 से 5 साल का कार्य अनुभव।
3	अर्बन इंफ्रास्ट्रक्चर विशेषज्ञ (पीएचडी)	1	पीएचडी में एम0टैक0 (ऑटोकैड का पूर्ण ज्ञान) तथा जलापूर्ति/सीवर/एसटीपी डिजाइन/सम्बंधित योजना के कार्यान्वयन में विशेषज्ञ तथा 2 साल का कार्य अनुभव अथवा सिविल इंजीनियरिंग में बी0ई0/बी0टैक0 (ऑटोकैड का पूर्ण ज्ञान) जलापूर्ति/सीवर / एसटीपी डिजाइन / कार्यान्वयन विशेषज्ञ तथा 03 से 05 साल का कार्य अनुभव।
4	म्यूनिसिपल वित्त विशेषज्ञ	1	एम0बी0ए0 वित्त/सी0ए0 तथा 03 साल का कार्य अनुभव अथवा एम0काग0 तथा 05 साल का किसी प्रतिष्ठित फर्म/संस्था में शुद्ध लेखा सम्बंधी कार्य का अनुभव।
5	आई0टी0 कम मॉनिटरिंग एवम मुल्यांकन विशेषज्ञ/ एम0आई0एस0 विशेषज्ञ	1	कम्प्यूटर साईंस में बी0ई0/बी0टैक0 अथवा एम0सी0ए0 साथ में 03 साल का कार्य अनुभव अथवा कम्प्यूटर साईंस में एम0एस0सी0 साथ में 05 साल का कार्य अनुभव। शहरी क्षेत्र में परियोजनाओं और कार्यक्रमों की मॉनिटरिंग एवम मुल्यांकन का अनुभव को बरीयता दी जायेगी।
सिटी मिशन मैनेजमेंट यूनिट (CMMU)			
1	नगर नियोजक	6	बी0आर्क0/ बी0टैक0 तथा शहरी नियोजन में मास्टर्स तथा 3 से 5 साल का अनुभव।
2	अर्बन इंफ्रास्ट्रक्चर विशेषज्ञ	6	निर्माण/भू विज्ञान में एम-टैक तथा 02 वर्ष का कार्य अनुभव अथवा सिविल इंजीनियरिंग में बी0ई0/बी0टैक0 तथा 3 से 5 साल का कार्य अनुभव।

- स्टेट मिशन मैनेजमेंट यूनिट (SMMU) का मुख्यालय देहरादून है तथा 06 सिटी मिशन मैनेजमेंट यूनिट (CMMU) के शहर देहरादून, हरिद्वार, हल्द्वानी, रुद्रपुर, काशीपुर एवम रुडकी है।
- नियुक्ति की शर्तें : विदेशज्ञों की नियुक्ति पूर्ण रूप से अस्थायी आधार पर मार्च 2017 तक होगी तथा परियोजना की आवश्यकताओं और व्यक्तिगत प्रदर्शन के आधार पर वार्षिक रूप से सेवा के विस्तार का प्रावधान होगा। चयनित अभ्यर्थी को परियोजना की आवश्यकता के दृष्टिगत किसी भी सिटी मिशन मैनेजमेंट यूनिट (CMMU) के साथ - 2 राज्य मिशन मैनेजमेंट यूनिट (SMMU) में तैनात किया जा सकता है।
- उपरोक्त उल्लेखित पदों की भूमिका, जिम्मेदारियों, योग्यता, अनुभव, और अन्य विवरण के बारे में अधिक जानकारी, [www.udd.gov.in](http://www.udd.gov.in) वेबसाईट पर उपलब्ध है।
- आवेदन जमा करने की अंतिम तिथि : 30 मार्च, 2016 (बुधवार) सांय 05 बजे तक।
- आवेदन कैसे करें: इच्छुक अभ्यर्थी निदेशालय की वेबसाईट [www.udd.gov.in](http://www.udd.gov.in) से आवेदन फार्म डाउनलोड कर सकते हैं तथा भरे फार्म पंजीकृत डाक/ स्पीड पोस्ट से शहरी विकास निदेशालय, 43/6, माता मंदिर रोड, धर्मपुर, देहरादून-248001 उत्तराखण्ड, में जमा कर सकते हैं। आवेदन फार्म के लिफाफे के शीर्ष पर स्पष्ट रूप से आवेदन किये गये आवेदित पद का नाम का उल्लेख किया जाए। आवेदन ई-मेल के माध्यम से [recruitmentudd@gmail.com](mailto:recruitmentudd@gmail.com) पर भी प्रस्तुत किया जा सकता है। व्यक्तिगत रूप से कोई भी आवेदन स्वीकार नहीं किया जायेगा।
- छटनी प्रक्रिया "लिखित परीक्षा/गुप डिरकशन/साक्षात्कार/शैक्षिक योग्यता के अंतर्गत प्राप्त अंकों के प्रतिशत", में से किसी एक अथवा एक से अधिक आधार पर, आवेदित उम्मीदवारों की संख्या के आधार पर की जायेगी। छटनीशुदा उम्मीदवारों को केवल ई-मेल द्वारा साक्षात्कार/परीक्षा की तिथि और स्थान के बारे में सूचित किया जाएगा और कोई पृथक संचार नहीं किया जायेगा। साक्षात्कार/परीक्षा हेतु आमंत्रित उम्मीदवार को कोई यात्रा भत्ता आदि देय नहीं होगा।
- निदेशक शहरी विकास बिना किसी पूर्व सूचना के किसी आवेदन पत्र/भर्ती प्रक्रिया को निरस्त करने का पूर्ण अधिकार होगा।

(डॉ वी षण्मुगम)  
निदेशक

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No- /UDD/AMRUT/2015-16, Dated :- March, 2016

**Appointment of Professionals on Contractual Basis under Atal Mission for Rejuvenation and Urban Transformation (AMRUT), MoUD, GoI in 06 City Mission Management Unit(CMMU) and 01 State Mission Management Unit(SMMU)**

Urban Development Directorate (UDD), Government of Uttarakhand invites application from interested Professionals for below mentioned posts on contractual basis.

State Mission Management Unit(SMMU)				
S.N	Post Name	No.	Qualifications & Experience	Maximum Remuneration
1	Urban Planner	1	B. Arch/B.Tech with Masters in Urban Planning and 3 - 5 yrs. experience.	55,000
2	Urban Infrastructure Expert	1	M.Tech in structure/Geo science with 2 yrs. experience or BE/B.Tech in Civil engineering with 3-5 yrs. experience.	55,000
3	Urban Infrastructure Expert (PHE)	1	M.Tech in PHE (Knowledge of AutoCAD) water supply/ sewer / STP design/ implementation expert with 2 yrs. experience or BE/B.Tech in Civil engineering (Knowledge of AutoCAD) water supply / sewer / STP design/ implementation expert with 3-5 yrs. experience.	55,000
4	Municipal Finance Specialist	1	MBA (Finance)/CA with 3 yrs. experience or M.Com with 5 yrs. experience in pure accounting in a reputed firm/organization.	55,000
5	IT cum Monitoring & Evaluation Expert/MIS Expert	1	B.Tech/BE in computer science/ MCA with 3 yrs. experience or MSc in computer science with 5 yrs. experience. Experience in monitoring and evaluation of projects and programs in the urban sector shall be given preference.	55,000
City Mission Management Unit(CMMU)				
1	Urban Planner	6	B Arch/B.Tech with Masters in Urban Planning and 3 - 5 yrs. experience.	55,000
2	Urban Infrastructure Expert	6	M.Tech in structure/Geo science with 2 yrs. experience or BE/B.Tech in Civil engineering with 3-5 yrs. experience.	55,000

\* Maximum Remuneration will be 06.60 lakhs per annum subject to qualification and experience of the candidate.

\* State Mission Management Unit (SMMU) at headquarter (Dehradun) and 06 City Mission Management Unit (CMMU) ULBs are Dehradun, Haridwar, Haldwani, Rudrapur, Kashipur and Roorkee .

**Terms of Engagement:** The appointment of professionals will be purely on temporary basis initially for the period till Mar 2017 with provision of extension annually subject to requirements of the project and individual performance. Selected candidate may be deputed in any of CMMU and as well as SMMU as per requirement of the project.

For more information about roles and responsibilities, qualification, experience and other details for the above mentioned posts, please visit [www.udd.uk.gov.in](http://www.udd.uk.gov.in).

Last Date for Receipt/submission of Application: 30/03/2016 (Wednesday) Till 5.00pm

**How to apply:** Interested candidates can download the application form from [www.udd.uk.gov.in](http://www.udd.uk.gov.in) and submit their application through email - [recruitmentudd@gmail.com](mailto:recruitmentudd@gmail.com) or registered/speed post to Director, Urban Development Directorate, 43/6, Mata Mandir Road, Dharampur, Dehradun-248001, Uttarakhand, clearly mentioning the name of post applied on top of the envelope. No application will be received by-hand. Depending upon the number of application received for above vacancy, the short listing shall be done by "Written Examination/ Group Discussion/ Interview/ Percentage of Marks in qualifying examination", one or more than one process may be adopted. Short listed candidates will be informed about the date and venue of interview by email only and no separate communication will be sent. No TA/DA will be given to candidate called for interview.

Director Urban Development, reserves the right to cancel any application/ recruitment process without any prior notice.

(Dr. V. Shanmugam)  
Director

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No- /UDD/AMRUT/2015-16, Dated :- March, 2016

Appointment of Professionals on Contractual Basis under Atal Mission for Rejuvenation and Urban Transformation (AMRUT), MoUD, Gol in 06 City Mission Management Unit(CMMU) and 01 State Mission Management Unit(SMMU)

Urban Development Directorate (UDD), Government of Uttarakhand invites application from interested Professionals for below mentioned posts on contractual basis.

- 1 Urban Planner- 07
- 2 Urban Infrastructure Expert- 07
- 3 Urban Infrastructure Expert (PHE) - 01
- 4 Municipal Finance Specialist - 01
- 5 IT cum Monitoring & Evaluation Expert/MIS Expert- 01

For more information about roles and responsibilities, qualification, experience, remuneration, Application form and other details for the above mentioned posts, please visit: [www.udd.uk.gov.in](http://www.udd.uk.gov.in)

Last Date for Receipt/submission of Application: 30/03/2016 (Wednesday)  
Till 5.00pm

Applications can be submitted through email - [recruitmentudd@gmail.com](mailto:recruitmentudd@gmail.com) / registered/speed post, No application will be received by-hand.

The selected candidate will be engaged initially for one year subject to extension on annual basis as per their performance and requirement of the project.

Director Urban Development, reserves the right to cancel any application/ recruitment process without any prior notice.

(Dr. V. Shanmugam)  
Director



**Terms of Reference, State Mission Management Unit (SMMU)**

**I. Urban Planner (Team Leader)**

**a. No. of posts: 1**

**b. Qualifications & Experience:**

- B Arch/B.Tech with Masters in Urban Planning and 3 - 5 yrs. experience.
- Experience in working with large scale urban development projects /programmes
- Experience in urban reform and capacity building programmes for ULBs

**c. Role and responsibilities:** The Team Leader will support and coordinate to the State UD and carry out the following functions:

- i. Overall coordination, project management, and technical support for UD department and State level Steering Committee
- ii. Provide technical and handholding support to cities for the preparation of CB plan, its implementation and monitoring
- iii. Provide technical and handholding support to cities for the preparation of Integrated City plan and business cum financial plan
- iv. Provide technical and handholding support to cities in the preparation of integrated city plans, undertaking city planning survey etc
- v. Any other related activities as decided by the State Steering Committee and the Secretary, UD department
- vi. Preparation of Services Level Improvement Plan (SLIP).
- vii. Assist in preparation of Smart City Proposal(SCP) for Smart Cities selection competition
- viii. Implementation of reform agenda focusing on outcomes.
- ix. Enabling Coaching and mentoring as set out in AMRUT Guidelines.
- x. Coordination for Individual Capacity Building programmes of the ULB conducted by training institution.
- xi. Monitoring, for example. , eternal monitoring report by IRMA (quarterly), reform implementation appraisal report by IRMA (half yearly), Quarterly Score Card by cities for HPSC(AMRUT/SCM).
- xii. Preparation of ULB level IEC material, viz, e-newsletters, brochures, etc.
- xiii. Maintenance and up-gradation of multi-layer-GIS maps.
- xiv. Revision of ULB policies for implementing AMRUT reforms agenda.
- xv. Promote the use of online instruction programmes for ULB functionaries.

**II. Urban Infrastructure Specialist**

**a. No. of posts: 01**

**b. Qualifications & Experience**

- M.Tech in structure/Geo science with 2 yrs. experience or BE/B.Tech in Civil engineering with 3-5 yrs. experience.
- Have a broad range of experience in urban infrastructure and a strong background in public health engineering, especially water supply and sanitation;
- Experience in designing and managing municipal infrastructure projects, preferably projects funded by aid agencies; and
- Be very familiar with the laws and procedures of the Indian municipal environment.

**c. Role and responsibilities:** The Specialist may support the ULB to:



- i. Asses the status of infrastructure development in the city on a regular basis and provide independent feedback to the Municipal Commissioner
- ii. Ensure adequate provision for operation and maintenance, value for money urban infrastructure creation, and overall sustainability.
- iii. Provide knowledge support—including presentation of regional best practices—
- iv. relating to project management, monitoring quality of construction, good procurement
- v. practices, PPPs, use of information systems, among others
- vi. Provide technical support to ULB to prepare city development plan and economically viable DPRs on projects
- vii. Any other related activities as decided by the administrative head of the ULB Preparation of Services Level Improvement Plan (SLIP).
- viii. Assist in preparation of Smart City Proposal(SCP) for Smart Cities selection competition
- ix. Implementation of reform agenda focusing on outcomes.
- x. Enabling Coaching and mentoring as set out in AMRUT Guidelines.
- xi. Coordination for Individual Capacity Building programmes of the ULB conducted by training institution.
- xii. Monitoring, for example. , external monitoring report by IRMA (quarterly), reform implementation appraisal report by IRMA (half yearly), Quarterly Score Card by cities for HPSC(AMRUT/SCM).
- xiii. Preparation of ULB level IEC material, viz, e-newsletters, brochures, etc.
- xiv. Maintenance and up-gradation of multi-layer-GIS maps.
- xv. Revision of ULB policies for implementing AMRUT reforms agenda.
- xvi. Promote the use of online instruction programmes for ULB functionaries.

### III. Urban Infrastructure Specialist (Public Health Engineer)

#### a. No. of posts: 01

#### b. Qualifications & Experience

- M.Tech in PHE with 2 yrs. experience or BE/B.Tech in Civil engineering with 3-5 yrs. experience.
- Have a broad range of experience in urban infrastructure and a strong background in public health engineering, especially water supply and sanitation;
- Experience in designing and managing municipal infrastructure
- projects, preferably projects funded by aid agencies; and
- Be very familiar with the laws and procedures of the Indian municipal environment.

#### c. Role and responsibilities: The Specialist may support the ULB to:

- i. Asses the status of infrastructure development in the city on a regular basis and provide independent feedback to the Municipal Commissioner
- ii. Ensure adequate provision for operation and maintenance, value for money urban infrastructure creation, and overall sustainability.
- iii. Provide knowledge support—including presentation of regional best practices—
- iv. relating to project management, monitoring quality of construction, good procurement
- v. practices, PPPs, use of information systems, among others
- vi. Provide technical support to ULB to prepare city development plan and economically viable DPRs on projects
- vii. Any other related activities as decided by the administrative head of the ULB Preparation of Services Level Improvement Plan (SLIP).
- viii. Assist in preparation of Smart City Proposal(SCP) for Smart Cities selection competition



- ix. Implementation of reform agenda focusing on outcomes.
- x. Enabling Coaching and mentoring as set out in AMRUT Guidelines.
- xi. Coordination for Individual Capacity Building programmes of the ULB conducted by training institution.
- xii. Monitoring, for example, , eternal monitoring report by IRMA (quarterly), reform implementation appraisal report by IRMA (half yearly), Quarterly Score Card by cities for HPSC(AMRUT/SCM).
- xiii. Preparation of ULB level IEC material, viz, e-newsletters, brochures, etc.
- xiv. Maintenance and up-gradation of multi-layer-GIS maps.
- xv. Revision of ULB policies for implementing AMRUT reforms agenda.
- xvi. Promote the use of online instruction programmes for ULB functionaries.

#### IV. Municipal Finance Specialist

**a. No. of posts: 01**

**b. Qualifications & Experience**

- MBA (Finance)/CA with 3 yrs. experience or M.Com with 5 yrs. experience in pure accounting in a reputed firm/organization.
- Skills to evaluate urban infrastructure investments, and helping city governments to use a range of options for financing projects.
- Experience to advice and train staff in municipal finance, project finance and resource mobilization, public private partnerships etc.

**c. Role and responsibilities :** The Specialist may support the State UD department to:

- i. Provide technical support and coordinate the work of cities on Integrated City Investment Plans and Financial Operating Plans
- ii. Support Capacity building Specialist to design and implement training and capacity building programme on resource mobilisation to State and ULB staff and elected representatives
- iii. Support Capacity building specialist to prepare specialised training materials/modules, process manuals, procedures, toolkits, guidelines and other related activities for undertaking capacity building programmes on financial management;
- iv. Provide technical guidance to State to prepare policy guidance and notes on municipal finance
- v. Support ULBs to indentify finance options available for financing urban infrastructure and leveraging JNNURM funds.
- vi. Review estimates of detailed economic project costs and identify all project economic benefits in the cities
- vii. Conduct an affordability analysis and gather information to prepare a sample financial model for the project for ULBs.
- viii. Support in the implementation of accounting and user charges reforms
- ix. Any other related activities as decided by the State Steering Committee and the Secretary, UD department
- x. Provide technical support to ULB to prepare city development plan and economically viable DPRs on projects
- xi. Any other related activities as decided by the administrative head of the ULB Preparation of Services Level Improvement Plan (SLIP).



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- xii. Assist in preparation of Smart City Proposal(SCP) for Smart Cities selection competition
- xiii. Implementation of reform agenda focusing on outcomes.
- xiv. Enabling Coaching and mentoring as set out in AMRUT Guidelines.
- xv. Coordination for Individual Capacity Building programmes of the ULB conducted by training institution.
- xvi. Monitoring, for example, , eternal monitoring report by IRMA (quarterly), reform implementation appraisal report by IRMA (half yearly), Quarterly Score Card by cities for HPSC (AMRUT/SCM).
- xvii. Preparation of ULB level IEC material, viz, e-newsletters, brochures, etc.
- xviii. Maintenance and up-gradation of multi-layer-GIS maps.
- xix. Revision of ULB policies for implementing AMRUT reforms agenda.
- xx. Promote the use of online instruction programmes for ULB functionaries

## V. IT cum Monitoring and evaluation Specialist

a. No. of posts: 01

b. Qualifications & Experience

- B.Tech/BE in computer science/ MCA with 3 yrs. experience or MSc in computer science with 5 yrs. experience. Experience in monitoring and evaluating large projects and programs, preferably in the urban sector.
- Develop and strengthening ME system for projects, reforms and capacity building activities at State level
- Monitor the status of implementation of JNNURM-funded project investments vis-à-vis approved timelines and key deliverables
- Monitoring and evaluation and reporting to SLNA
- Assist the team leader in refining benchmarks and/or indicators against which progress of JnNURM can be measured.
- Assist in conducting survey to assess the conditions of important reforms at each level of government, as well as the status of the full-range basic services and systems expected to be covered through JNNURM in the 63 eligible cities and states.
- Update, refine and expand the database at the city level
- Set up systems for measuring and monitoring and reporting on service level benchmarks set up by MOUD.

c. Role and responsibilities: The Specialist may support the State UD department to:

- i. IT related support for the above components of e-governance reforms
- ii. Reporting to MoUD and SLNA on progress of e-governance reforms
- iii. Coordination of data entry and file uploads into systems used by the ULB on a regular basis,
- iv. Coordinate management of electronic data pertaining to the ULB, including soft copies of letters, reports and numerical data.
- v. Assist ULB officials in operating IT systems on a daily basis; provide handholding support when required.
- vi. Quarterly Progress Reports related to status of e-governance reforms
- vii. Any other related activities as decided by the State Steering Committee and the Secretary, UD department
- viii. Provide technical support to ULB to prepare city development plan and economically viable DPRs on projects
- ix. Any other related activities as decided by the administrative head of the ULB Preparation of Services Level Improvement Plan (SLIP).





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43/6 Mata Mandir Road, Dharampur,  
Dehradun, Uttarakhand- 248001.**

*Tel: 0135- 2679541, Fax-2669542*

- x. Assist in preparation of Smart City Proposal(SCP) for Smart Cities selection competition
- xi. Implementation of reform agenda focusing on outcomes.
- xii. Enabling Coaching and mentoring as set out in AMRUT Guidelines.
- xiii. Coordination for Individual Capacity Building programmes of the ULB conducted by training institution.
- xiv. Monitoring, for example. , external monitoring report by IRMA (quarterly), reform implementation appraisal report by IRMA (half yearly), Quarterly Score Card by cities for HPSC(AMRUT/SCM).
- xv. Preparation of ULB level IEC material, viz, e-newsletters, brochures, etc.
- xvi. Maintenance and up-gradation of multi-layer-GIS maps.
- xvii. Revision of ULB policies for implementing AMRUT reforms agenda.
- xviii. Promote the use of online instruction programmes for ULB functionaries





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### Terms of Reference, City Mission Management Unit (CMMU)

#### I. Urban Planner (Team Leader)

a. No. of posts: 06

b. Qualifications & Experience:

- B Arch/B.Tech with Masters in Urban Planning and 3 - 5 yrs. experience.
- Experience in working with large scale urban development projects /programmes
- Experience in urban reform and capacity building programmes for ULBs

c. **Role and responsibilities:** The Team Leader will support and coordinate to the State UD and carry out the following functions:

- i. Overall coordination, project management, and technical support for UD department and State level Steering Committee
- ii. Provide technical and handholding support to cities for the preparation of CB plan, its implementation and monitoring
- iii. Provide technical and handholding support to cities for the preparation of Integrated City plan and business cum financial plan
- iv. Provide technical and handholding support to cities in the preparation of integrated city plans, undertaking city planning survey etc
- v. Any other related activities as decided by the State Steering Committee and the Secretary, UD department
- vi. Preparation of Services Level Improvement Plan (SLIP).
- vii. Assist in preparation of Smart City Proposal(SCP) for Smart Cities selection competition
- viii. Implementation of reform agenda focusing on outcomes.
- ix. Enabling Coaching and mentoring as set out in AMRUT Guidelines.
- x. Coordination for Individual Capacity Building programmes of the ULB conducted by training institution.
- xi. Monitoring, for example. , eternal monitoring report by IRMA (quarterly), reform implementation appraisal report by IRMA (half yearly), Quarterly Score Card by cities for HPSC(AMRUT/SCM).
- xii. Preparation of ULB level IEC material, viz, e-newsletters, brochures, etc.
- xiii. Maintenance and up-gradation of multi-layer-GIS maps.
- xiv. Revision of ULB policies for implementing AMRUT reforms agenda.
- xv. Promote the use of online instruction programmes for ULB functionaries.

#### II. Urban Infrastructure Specialist

a. No. of posts: 06

b. Qualifications & Experience

- M.Tech in structure/Geo science with 2 yrs. experience or BE/B.Tech in Civil engineering with 3-5 yrs. experience.
- Have a broad range of experience in urban infrastructure and a strong background in public health engineering, especially water supply and sanitation;
- Experience in designing and managing municipal infrastructure
- projects, preferably projects funded by aid agencies; and
- Be very familiar with the laws and procedures of the Indian municipal environment.



**c. Role and responsibilities :** The Specialist may support the ULB to:

- i. Asses the status of infrastructure development in the city on a regular basis and provide independent feedback to the Municipal Commissioner
- ii. Ensure adequate provision for operation and maintenance, value for money urban infrastructure creation, and overall sustainability.
- iii. Provide knowledge support—including presentation of regional best practices—
- iv. relating to project management, monitoring quality of construction, good procurement
- v. practices, PPPs, use of information systems, among others
- vi. Provide technical support to ULB to prepare city development plan and economically viable DPRs on projects
- vii. Any other related activities as decided by the administrative head of the ULB Preparation of Services Level Improvement Plan (SLIP).
- viii. Assist in preparation of Smart City Proposal(SCP) for Smart Cities selection competition
- ix. Implementation of reform agenda focusing on outcomes.
- x. Enabling Coaching and mentoring as set out in AMRUT Guidelines.
- xi. Coordination for Individual Capacity Building programmes of the ULB conducted by training institution.
- xii. Monitoring, for example. , eternal monitoring report by IRMA (quarterly), reform implementation appraisal report by IRMA (half yearly), Quarterly Score Card by cities for HPSC(AMRUT/SCM).
- xiii. Preparation of ULB level IEC material, viz, e-newsletters, brochures, etc.
- xiv. Maintenance and up-gradation of multi-layer-GIS maps.
- xv. Revision of ULB policies for implementing AMRUT reforms agenda.
- xvi. Promote the use of online instruction programmes for ULB functionaries.