

CANTONMENT BOARD OFFICE, LANDOUR, MUSSOORIE

Applications are invited from the eligible candidates for One Post of Sanitary Inspector, One Post of Tax Collector and Two Post of Junior Assistant for Cantonment Board, Landour. The details of the posts are as under: -

Sl. No.	Name of post /Pay Scale	No. of posts	Pay Band + Grade Pay	Qualification	Age limit	Category
1	Sanitary Inspector	01	PB - 9300-34800 GP - 4200 (Level 6 as per 7 th CPC)	B Sc. and one year diploma in Hygiene & Sanitation from State Health Institute or Equivalent one year diploma in Hygiene and Sanitation other recognized institution.	18 to 25 years	01(UR)
2	Tax Collector & Junior Assistant	03	PB-5200-20200 GP - 1900 (Level 2 as per 7 th CPC)	Intermediate from recognized Universities/ Board with English/Hindi Typing and Computer Knowledge	18 to 25 years	02 (UR) 01 (SC)

Syllabus for the Sanitary Inspector

(i)English, Computer Knowledge, Math and Reasoning, General Knowledge, Sanitation Trade Question	100 MCQs	100 Marks	Duration of Exam- One Hour
(ii) Skill Test	Only Qualify		Duration of Skill Test - 15 Minutes

Syllabus for the Junior Assistant

(i)Written Test (General Knowledge)	100 MCQs	100 Marks	Duration of Exam- One Hour
(ii) Skill Test	Skill Test on computer	Only Qualify	Duration of Skill Test - 15 Minutes

GENERAL CONDITIONS

- (i) Candidates must be Citizen of India.
- (ii) The candidate must be 18 to 25 years as on 01st January, 2019.
- (iii) The positions are **PERMANENT and NON TRANSFERABLE**
- (iv) **Probation:** The selected candidate will be on compulsory probation for a period of two years, before being considered for confirmation. The probation may be extended further at the discretion of competent authority.

- (v) Age limit shall be relaxed by 05 years for SC candidates and Reservation roster is applicable as per State Govt. order.
- (vi) All the service rules applicable to Cantt. Fund servant under the provision of Cantt Fund Servant Rules 1937 as amended from time to time and Govt. Orders/instructions on the subject shall apply. The terms and conditions broadly confirm to that obtained for similar category of staff employed by Local Bodies/State Govt. in the State of Uttarakhand.
- (vii) The candidate will be selected on the basis of written test. No TA/DA shall be payable for attending the written test and no request for change of date/non appearance will be entertained.
- (viii) Canvassing in any form shall be disqualification.

How to apply

- (i) The prescribed format for application is enclosed. The complete application as per prescribed format should be forwarded to Chief Executive Officer, Cantonment Board, Landour Cantt, PIN: 248179 through Regd./Speed Post only. The envelope should be super scribed with the name of post applied for :-
 - a) APPLICATION FOR THE POST OF SANITARY INSPECTOR.
 - b) APPLICATION FOR THE POST TAX COLLECTOR AND JUNIOR ASSISTANT.
- (ii) Application must attach the following with the application:-
 - a. Two latest passport size photographs indicating his/her name on the back side
 - b. Two self addressed envelopes with the post applied for.
 - c. Self attested copies of :-
 - i. Matriculation or equivalent certificate regarding proof of age/date of birth.
 - ii. Professional Qualification Certificates.
 - iii. Experience Certificate.
 - iv. Non refundable Bank Draft of Rs. 500/- for General and Rs.300/- for SC/ST/OBC Candidates drawn in favour of CEO, Cantonment Board, Landour, payable on any nationalized Bank at Mussoorie.
 - d. Incomplete applications/ applications without requisite enclosure and bank draft shall be summarily rejected and no correspondence in this regard will be entertained.
 - e. Candidate in regular Govt. Employment should apply through proper channel. However an advance copy of the application can be sent but such candidates will be requested to provide a NOC from their employer at the time of Interview failing which their candidature will be cancelled.

- f. The candidates will be personally responsible for correctness of all information furnished by them and shall be liable for action for any fraudulent information/forged documents submitted by them.
- g. The Chief Executive Officer reserves the right to short list/reject all applications without assigning any reason.

Last Date

The applications must reach the Office of CEO, Cantonment Board, Landour, PIN:248179 Regd Post/Speed Post within 21 days of the publication of advertisement in EMPLOYMENT NEWS/ROJGAR SAMACHAR. An extra two weeks will be given to candidates from remote locations in the eight North Eastern States, Ladakh Division of J&K, Lahaul, Spiti & Pungi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep. The limit of 30/45 days will start from the date of publication of advertisement in employment News Rozgar Samachar. The Cantonment Board in no case will be responsible for non receipt of applications or any postal delay.

The details of advertisement can also be viewed on www.cblandour.org.in

Date of exam

Exam will conduct in the month of May/June, 2019 and medium of examination will be in English language.

APPLICATION FORMAT

1. Post applied for :
2. Name :
3. Father's/Husband's Name :
4. Nationality :
5. Date of Birth:
6. Category :
7. Educational Qualifications :

Examination	Year	Name of Board/University	Subject	Division

8. Professional Qualification

Examination	Year	Name of Board/University	Subject	Division

9. Experience

Name & Address of Employer	Period	Designation & Name of work	Total Emoluments	Reason for leaving employment

10. Contact Information

- a. E-mail Address
- b. Phone No.
- c. Mobile No.

11. Permanent Address

12. Postal address (for correspondence)

13. Demand Draft No. _____ Amount _____

DECLARATION

I, hereby, declare that the information given in application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to the reject.

Place:

Date:

(Signature of the Candidate)