



ICAR-Vivekananda Parvatiya Krishi Anusandhan Sansthan
Almora - 263601 (Uttarakhand)



ISO 9001:2015

No. 6-67/2014-Admn.I/

22VI-44

Dated: July 05, 2021

To,

All the Directors/Project Directors,
ICAR Research Institutes/NRCs/ATARIs.

Sub.: Filling up of one post of Assistant Finance & Accounts Officer (AF&AO) on permanent absorption basis.

Sir/Madam,

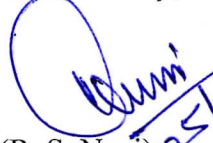
It is proposed to fill up a post of Assistant Finance & Account Officer **on permanent absorption basis** in the Pay Level-7 at this Institute from amongst eligible candidates working at ICAR Headquarters and its all ICAR-Institutes/NRC/Project Directorate/ATARIs. The terms for filling up the post and eligibility criteria are as detailed below as per the Council's revised recruitment rules for the post of AF&AO vide letter no. Admn./14(2)/2015-Estt.I, dated 17.08.2016.

Sl. No.	Name of the post	No. of the post	Pay Scale	Eligibility Criteria
1.	Assistant Finance & Accounts Officer (UR)	1 (One)	Level-7 (Pre-revised scale Pay Band-2 Rs. 9300-34800/+GP of Rs. 4600/-)	<p>a. By promotion of Junior Accounts Officer in Pay Band-2, Rs. 9300-34800+Grade Pay of Rs. 4200 with three years of regular service in the grade from other Institutes/ Headquarters of the Council on permanent absorption basis.</p> <p>b. failing (a) above, by promotion of Assistants having rendered 5 years of continuous and regular service in the grade of Pay Band-2, Rs. 9300-34800+Grade Pay of Rs. 4200 and have qualified ICAR Audit and Accounts Exam conducted by the ICAR.</p> <p>c. failing (a) & (b) above by promotion of Assistant having rendered three years of service in the grade of Pay Band-2, Rs. 9300-34800+Grade Pay of Rs. 4200 and have qualified ICAR Audit and Accounts Exam conducted by the ICAR or by Junior Accounts Officer in the grade of Pay Band-2, Rs. 9300-34800+Grade Pay of Rs. 4200/- with two years of regular service and having undergone successfully a two months training programme at National Institute of Financial Management (NIFM), Faridabad and having qualified the examination based on the training, to be conducted by NIFM. Further, such training may be imparted only to those eligible candidates who are willing to be transferred from their present place of posting on an all India basis.</p> <p>Note : If the candidate declines the offer after successful completion of training the fee/other expenses incurred on this account shall be recoverable from him/her.</p>

It is requested to all the ICAR Units (including ICAR Head Quarters/ICAR Research Institutes/Project Directorates/ICAR-KVKs) to forward application of the eligible and willing candidate who are free from Vigilance/ disciplinary cases (in the prescribed proforma along with the last five year s of APARs) and who may

relieve immediately in the event of his/her selection. The forms with incomplete information will be liable to be rejected. The application with all enclosures should reach this office on or before **07th August, 2021.**

Yours faithfully,


05/07/21

(R. S. Negi)

Senior Administrative Officer

Copy to:

1. The Deputy Secretary (Admn.), ICAR, Krishi Bhawan, New Delhi – 110001 for circulation amongst the eligible persons working at ICAR Head Quarters.
2. The Director (Finance), ICAR, Krishi Bhawan, New Delhi – 110001.
3. The Under Secretary (Crop Science), ICAR, Krishi Bhawan, New Delhi – 110001.
4. The Coordinator, AKMU Cell, ICAR-VPKAS, Almora for uploading on Institutes website.

APPLICATION PROFORMA

1. Name of the Candidate :
2. Name of the Institute where candidate is working :
3. Date of Birth :
4. Date of initial joining in ICAR :
5. Date of appointment on regular basis in the present post :
6. Whether Permanent/Temporary :
7. Present Basic Pay with Level of Pay :
8. Whether belongs to SC/ST/OBC/Ex-SM/PH :
9. Details of Service including present post :
10. Mobile No. :
11. Email. ID :

Sl. No.	Name of the Institute	Post Held	Level (as per 7 th CPC)	Period		Nature of Duties
				From	To	

12. Computer information, if any :
13. Other information, if any :

DECLARATION

I,hereby declare that all the statement made above are complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect any time before or after the selection, action may be taken against me and I shall abide by the decision of the Director, ICAR-VPKAS, Almora (Uttarakhand)

Date :

Signature of the Candidate

Certificate to be furnished by the Head of Department/Office

Certified that the information furnished by the candidate has been verified from the office/service records and found correct.

It is further certified that no disciplinary action is pending or being contemplated against the employee.

Date :
Place :

Counter signature of the Head of the Office/
Controlling Officer