



# Application Form for Faculty Positions

Bipin Tripathi Kumaon Institute of Technology  
Dwarahat-263653, Distt.-Almora (Uttarakhand)  
05966-244250 (o), 244114 (F) Website : kecuu.ac.in

## APPLICATION FORM FOR FACULTY POSITIONS

(For use of candidates)

Name of the Post:

Department:

Area of Specialization:

Advertisement No. :

Dated:

Affix Passport size  
Photograph

01.	Name in Full (Block Letters)						
02.	Fathers Name						
03.	Date of Birth:						
04.	Marital status:						
05.	Nationality:						
06.	Permanent address	Address for Correspondence					
07.	Telephone Number						
	Mobile number						
	E-mail Id						
08.	Please, state whether you belong to SC/ST/OBC/Physically Handicapped / Gen category						
09.	Are you willing to accept the minimum initial pay offered, if not, state what is the lowest initial pay that you would accept						
10.	Present Post held with Designation & name of the Organization where employed						
11.	Present salary with pay scale						
	<b>Pay Band</b>	<b>Grade Pay</b>	<b>Basic Pay</b>	<b>D.A.</b>	<b>H.R.A.</b>	<b>Any Other Allowances</b>	<b>Total Rs.</b>
12.	Were you at any time declared medically unfit, asked to submit your resignation, discharged or dismissed from Government or private service?						



13. Details of educational qualifications: Please give particulars of all examinations passed and degrees obtained commencing with the High School Level (10<sup>th</sup> standard / Matriculation) Examination. Please attach photocopies of certificates and mark sheets duly attested.

Examination	School / College / Institute	Name of the Board / University / Institution	Marks Obtained (with Max. Marks)	Distinction/ Class / Division//Grade	Date of Passing	Duration of course
Matriculation (10 <sup>th</sup> )						
Intermediate (10+2)						
Bachelors degree						
Masters degree						
Ph.D.						

14. Details of employments: Please give particulars of your present and past employments in chronological order, starting with the present one:

Sl. No.	Organization / Institute	Position held	Nature of duties / work	Date of joining	Date of leaving	Last Pay	Scale of pay	Years of experience /Remark
1.								
2.								
3.								
4.								

15	Research & Development, Project, Publication etc.:							
	(a) Please state the following in the format below:							
	No. of Ph.D. thesis guided		No of PG projects guided		No. of Projects involved in		No. of Patents	
	Completed	On-going			Sponsored	Consultancy		
	(b) Please state, no. of Publications (Published/Accepted) in the format below :							
	In Journals (refereed)		In Conferences				Technical Reports	Books published/Edited/Articles in magazines
	National	International	Refereed		Un-refereed			
			National	International	National	International		
(For each of the above items, please give full details in the list of publications to be attached with PBAS at <b>Annexure-A</b> , enclose reprints of five best referred publications (if applicable) and highlight the same in the list at the appropriate place in PBAS)								
16	No. of conferences organized/participated							
	Organized				Participated			
	International		National		International		National	
17	(a) Teaching Experience		No. of Years :		(b) Post Ph.D. experience:		No. of Years :	
	(c) No. of different courses taught :							
	Please give a list of courses taught on a separate sheet with course titles, level (UG/PG) and number of times taught [Details on <b>Annexure C</b> ]							
	(d) Areas of specialization							
	(e) Title of your Ph. D. Thesis (enclose abstracts of Thesis)		[Abstract on <b>Annexure D</b> ]					
	(f) Laboratory Experience: Please describe, in brief on a separate sheet, your experience in (i) Setting up teaching and research laboratories (ii) Conducting laboratory courses & (iii) Using different types of instruments, systems, computers etc. [Details on <b>Annexure E</b> ]							

18	Details of the short term courses organized:		
	(Here mention only the short term courses organized. List of short term courses attended by the applicant should be mentioned at appropriate place in PBAS at Annexure-A)		
	Name of the short term course	Duration	Sponsored by
			No. of participants

19.	Membership of Professional Bodies/Societies (Please specify National/International)

20.	Extra-curricular Activities/Administrative Responsibilities handled :-
-----	------------------------------------------------------------------------

--	--

21.	Any other information in favour of the candidature of the Application (If required, details can be mentioned at appropriate place in <b>Annexure-A</b> ).
-----	-----------------------------------------------------------------------------------------------------------------------------------------------------------

--	--

22.	References: (At least three names of referees with their clear and complete addresses along with e-mail ID. Referees should be persons with or under whom the candidate has worked and one of the referees should be from the last Organization/Institute served. Referee should not be close relative of the candidate).
-----	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>1.</p> <p>2.</p> <p>3.</p>
--	-------------------------------

23.	Check List (item-wise) documents attached.
-----	--------------------------------------------

(a) _____	(b) _____
(c) _____	(d) _____
(e) _____	(f) _____
(g) _____	(h) _____
(i) _____	(j) _____
(k) _____	(l) _____

24. Details of Draft:

(a) Draft No.: \_\_\_\_\_, Date: \_\_\_\_\_ (b) Amount: \_\_\_\_\_ (c) payable at \_\_\_\_\_

**API SCORE CLAIMED:**

**Declaration: I solemnly declare that:**

- I. The foregoing information is complete and correct. I am not aware of any circumstances which may impair my fitness for employment in the BTKIT, Dwarahat.
- II. I have never been found guilty in plagiarism, and no such case is pending against me.
- III. I have never been disqualified from University work/appearing in any University examination.
- IV. I have never been dismissed either from Govt. or from University, college or other Public or Private Organization service.
- V. I have never been prosecuted, kept under detention or bound down/fined, convicted by the Court of Law for any offence.

Place:

\_\_\_\_\_

**SIGNATURE OF APPLICANT**

Dated:

Signature of Employer  
With official Seal

Recommendation of the Employer:  
(If employed)

**Annexure-A**  
**RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS**  
**(Details for entire period for Performance Based Appraisal System (PBAS))**

**(A) Published Papers in Journals**

S. No.	Title with page no.	Journal	ISSN/ ISBN No.	Whether peer reviewed. /Indexed (Impact factor, if any)	No. of Co-authors	Whether you are the main author	API Score
1)							
2)							
3)							
4)							
5)							
<b>Sub total under this head</b>							

**B (i) Articles/ Chapters published in Books**

S.N.	Title with page no.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors and Date of Publication	Whether you are the main author	API Score
1)							
2)							
<b>Sub total under this head</b>							

**B(ii) Full papers in Conference Proceedings**

S.N.	Title with page no.	Details of conference Publications	No. of Co-authors and Date of publication	Whether you are the main author	API Score
1)					
2)					
3)					
4)					
5)					
<b>Sub total under this head</b>					

**B (iii) Books published as single author or as editor**

S.N.	Title with page no.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether Peer Reviewed	No. of Co-author & Date of Publication	Whether you are the main author	API Score
1)							
2)							
<b>Sub total under this head</b>							

**C (i & ii). Ongoing Research projects and consultancies**

S.N.	Title	Agency	Period	Grant/ Amount Mobilized (Rs Lakhs)	API Score
1)					
2)					
<b>Sub total under this head</b>					-

**C (iii & iv) Completed Research Projects, Consultancies and Outcomes**

S.N.	Title	Agency	Period	Grant/ Amount Mobilized (Rs. Lakhs)	Whether Policy Documents/Patent as outcome	API Score
1)						
2)						
				<b>Sub total under this head</b>		

**(D) Project/Research Guidance (Detailed list of students in Annexure B)**

S.N.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
Dip./B. E. Project				
M. Phil or Equivalent				
Ph.D. or Equivalent				
				<b>Sub total under this head</b>

**E(i) Training Courses, Teaching-Learning-Evaluation Technology, Faculty Development Programs attended**

S.N.	Programme	Duration	Organised by	API Score
1)				
2)				
3)				
4)				
				<b>Max. Sub total under this head</b>

**E (ii) Papers presented in Conferences, Seminars, Workshops, Symposia**

S.N.	Title of the paper presented	Title of Conference/Seminar etc	Date(s) of the event	Organized by	Whether International/ National/State/Regional /University or College Level	API Score
1)						
2)						
3)						
4)						
5)						
						<b>Sub total under this head</b>

**E(iii) Invited Lectures and Chairmanships at National or international Conference/ Seminars**

S. No.	Title of Lecture/ Academic Session	Title of Conference/Seminar etc	Date(s) of the event	Organized by	Whether International/ National/State	API Score
1)						
2)						
						<b>Sub total under this head</b>

**F(i) Patents etc.**

**API SCORE CLAIMED: .....**

**OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

S. No.	Details (Mention Year, Value etc. where relevant)

**Date**

*Signature*



## Annexure-B

### Details of (D) Project/Research Guidance

#### **B. Tech. Project Guidance:**

Sl. No.	Name of student and registration number	Title of project	Year of completion	Single/ Joint guidance
1.				
2.				

#### **PG Thesis Guidance:**

Sl. No.	Name of student and registration number	Title of project	Year of completion	Single/ Joint guidance
1.				
2.				

#### **Ph.D. Thesis Guidance:**

Sl. No.	Name of student and registration number	Title of project	Year of completion	Single/ Joint guidance
1.				
2.				

**Date**

*Signature*

**Annexure-C**

**List of courses taught with course titles, level (UG/PG) and number of times taught**

**Date**

*Signature*

**Annexure-D**

**Abstracts of Ph.D. Thesis/ highest educational qualification**

**Date**

*Signature*

## **Annexure-E**

**Laboratory experience in**

- (i) Setting up teaching and research laboratories**
- (ii) Conducting laboratory courses**
- (iii) Using different types of instruments, systems, computers etc.**

**Date**

*Signature*

## SUMMARY SHEET

### 1. Application For

[a] Name of the Department:

[b] Specialization:

[c] Post Applied:

[d] Grade Pay:

### 2. Personal Information:

[a] Name of the Candidate:

[b] Category:

[c] Person with Disabilities:

[d] Date of Birth:

If yes, Type of Disability [OH/VH/HH]:

[e] Domicile:

### 3. Educational Qualification [Starting from High School (10)]:

Sl. No.	Examination Passed	Year of Passing	Board/University	Subject/Discipline	Percentage/CGPA	Class/Division
1.						
2.						
3.						
4.						
5.						

### 4. Employment Record [starting from the most recent employment]:

Sl. No.	From	To	Position Held	Pay Scale, AGP and Last/Present Basic	Organization
1.					
2.					
3.					

### 5. Teaching Experience:

Particular	Number
Courses taught	
Laboratory experiments developed	
Courses developed/revised	
U.G. projects supervised	
P.G. theses supervised	
Ph. D. theses supervised	

### 6. Scholastic Achievements:

Particular	Number
Publications in SCI Journals	
Publications in non SCI Journals	
Publications in Conferences	
Book[s]/ Book chapter[s] published/ contributed	
Patent[s] held	
Externally funded research projects	
Consultancy/Testing projects	

### 7. Other Academic Activities:

Particular	Number
Short-term courses organised	
Conference/Seminar/ Workshop organised	

### 8. Administrative Experience:

Administrative Positions Held	Years

Date: .....

[Signature of the Applicant]

## Instructions for filling Annexure A

**Brief Explanation:** Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The self-assessment score will be filled by the applicant and is based on verifiable criteria and will be finalized by the screening/selection committee.

S.N.	APIs	Engineering/ Agriculture/ Veterinary Science/ Sciences/ Medical Sciences	Faculties of Languages/ Arts / Humanities/ Social Sciences/ Library/ Physical Education/ Management	Max. points for University and college teacher position
(A)	Research Papers* (Published in Journals)	Refereed Journals*	Refereed Journals *	15 / Publication
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ ISSN numbers.	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ ISSN numbers.	10 / Publication
		Conference proceedings as full papers, etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10 / Publication
(B)	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers with an established peer review system	50 /sole author; 10 /chapter in an edited book
		Subjects Books by National level publishers/ State and Central Govt. Publications with ISBN/ISSN numbers.	Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	25 /sole author, and 5/ chapter in edited books
		Subject Books by Other local publishers with ISBN/ISSN numbers.	Subject Books by Other local publishers with ISBN/ISSN numbers.	15 / sole author, and 3/ chapter in edited books
		Chapters contributed to edited knowledge based volumes published by International Publishers	Chapters contributed to edited knowledge based volumes published by International Publishers	10 /Chapter
		Chapters in knowledge based Volumes by Indian/ National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	5 / Chapter
<b>C</b>				
<b>Research Projects</b>				
<b>C (i)</b>	<b>Sponsored Projects carried out/ ongoing</b>	(a) Major Projects amount mobilized with grants above 20.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20 /each Project
		(b) Major Projects amount mobilized with grants above 5.0 lakhs up to 20.00 lakhs	Major Projects Amount mobilized with minimum of Rs. 3.00 lakhs up to Rs. 5.00 lakhs	15 /each Project
		(c) Minor Projects (Amount	Minor Projects (Amount	10/each

		mobilized with grants above Rs. 50,000 up to Rs. 5 lakh)	mobilized with grants above Rs. 25,000 up to Rs. 3 lakh)	Project
<b>C (ii)</b>	<b>Consultancy Projects carried out / ongoing</b>	Amount mobilized with minimum of Rs.1.00 lakh	Amount mobilized with minimum of Rs. 0.50 lakhs	10 per every Rs.1.0 lakhs and Rs.0.50 lakhs, respectively
<b>C (iii)</b>	<b>Completed projects : Quality Evaluation</b>	Completed project Report	Completed project report	20 /each major project and 10 / each minor project
<b>C (iv)</b>	<b>Projects Outcome / Outputs</b>	Patent/Technology transfer/ Product/Process	Major Policy document of Govt. Bodies at Central and State level	30 / each national level output or patent / 50 /each for International level
<b>D</b>	<b>Research Guidance</b>			
<b>D i)</b>	<b>B. Tech/ Diploma</b>	Completed only	Completed only	1 Points for each project
<b>D ii)</b>	<b>M. Tech/ MBA/ M. Phil/ PG</b>	Degree awarded only	Degree awarded only	3 Points for each candidate
		Thesis submitted	Thesis submitted	2 points for each candidate
<b>D (iii)</b>	<b>Ph.D.</b>	Degree awarded only	Degree awarded only	10 Points for each candidate
		Thesis submitted	Thesis submitted	7 Points for each candidate
For joint guidance, API would be shared equally among all the supervisors.				
<b>E</b>	<b>TRAINING COURSES AND CONFERENCE/ SEMINAR/ WORKSHOP</b>			
<b>E (i)</b>	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20 points each
		(b) One week duration	(b) One week duration	10 points each
<b>E (ii)</b>	Papers in Conference/ Seminars/ workshops etc.**	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in	

		a) International Conference	a) International Conference	10 Points each
		b) National	b) National	7.5 Points each
		c) Regional/ State level	c) Regional/ State level	5 Points each
		d) Local –University/ College level	d) Local –University/ College level	3 Points each
<b>E (iii)</b>	Invited lectures or presentations for conferences/ / symposia <i>STTP/ SDP</i>	(a) International	(a) International	10 Points each
		(b) National level	(b) National level	5 Points each
<b>F</b>	<b>Citation of publications/patents</b>			
<b>F (i)</b>	Research Paper	Citation in referred journals/ proceedings with ISSN/ISBN numbers (indexed only and excluding self citation or citation by any of the co-authors)	For each paper if cited between 1-5	5 points each paper
			For each paper if cited between 6-10	10 points each paper
			For each paper if cited between 11-20	20 points each paper
			For each paper if cited above 20	30 points each paper

\*Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows:

- (i) indexed journals – by 10 points;
- (ii) papers with impact factor between 0.1 and 1.0 by 15 points;
- (iii) papers with impact factor between 1 and 2 by 20 points;
- (iv) papers with impact factor between 2 and 5 by 25 points
- (v) papers with impact factor between 5 and above by 40 points

\*The API for joint publications will have to be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/ supervisor/ mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all authors.

\*\* If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (III (a)) and not under presentation (III (e)(ii)).