



Uttarakhand Urban Sector Development Investment Program
Government of Uttarakhand
777, Satvik Tower, Main Kaulagarh Road, Rajender Nagar, Dehradun
Phone : 0135-2753894, Email: uusdip@gmail.com



No:

Date:

Uttarakhand Urban Sector Development Agency (UUSDA), Government of Uttarakhand invites application from interested professionals for empanelment of community mobilizers under the program.

S.No	Position	Minimum Education Qualification/Experience	Honorarium (Rs.)
1	Community Mobilizer	Graduate in Social Science with 05 years experience in community development sector	750.00 per person day

For Detail Terms and conditions visit our website- www.uusdip.org

(Dr. V. Shanmugam, IAS)
Program Director



Terms of Reference for Community Mobilizer

1. Position – Community Mobilizer

a. No. of Positions – 05 (02 at Roorkee, 02 at Dehradun and 1 at Nainital for Kumaon region)

b. Qualification and Experience

- Graduate in Social Science with 05 years experience in community development sector

c. Remuneration – Rs. 750/- per person day

d. No. of Person Days in a month- No. of Person Days shall normally be 15-20 days in a month. However it can vary as per program requirement.

e. Roles and Responsibilities- Community Mobilizer will perform the following duties, but not restricted to –

1. Disseminate information about Program to the target groups especially women by conducting public consultations, awareness campaigns and community participation programs. Build stakeholders' awareness on the long-term benefits and short-term inconvenience due to project implementation in order to gain full support of the beneficiaries towards the Program.
2. Plan and organize training and orientation of local groups, associations etc. at ward level in community participation and awareness programs, their roles and responsibilities, expectations from UUSDIP.
3. Public meetings at ward level with prominent citizens, ward councilor regarding details of sub-project activities, ADB social safeguard and environment related issues etc.
4. Facilitate in conducting water and sewerage connection camps with support from IPIU/IPMU to maximize the sub-project benefits.
5. Manage and co-ordinate the implementation of the environmental public health and other related program components.
6. Invite feedback from beneficiaries on various aspects of the program and sub-programs and advise PMU to formulate future program and sub-programs design.
7. Act as a facilitator between general community and program officials
8. Management and handling of public grievances and its reporting to concerned program officials
9. Assist in training and capacity building activities of all stakeholders associated with the project including all elected ULB officials, staff of PMU, PIU, PMC, DSC, contractors
10. Verification of social impact census survey (identification & verification of APs, title holders and non-titleholders) and finalization census survey for left out APs if any and preparing list.
11. Preparation of inventory of asset loss (private property, common property resources etc).
12. Preparation of list of vulnerable households & women headed families for subsidized water supply connection in each project town.
13. Assist in preparation of Micro Plans of affected persons (titleholders and non- titleholders) for finalization of compensation and R&R assistance to affected persons, Issuing of I-Cards and disbursement of compensation and R&R assistance.
14. Orient contractors on employing female laborers in construction work towards compliance of regulations related to equal pay for equal value of work.
15. Assist in conducting training of 30 poor women in O&M of water supply and sewerage (Nainital and Ramnagar)

2. Terms and Conditions

1. Interested candidates may apply in prescribed format along with latest CV and relevant documents through registered post at the address mentioned above or through e-mail at the address – uUSDIP@gmail.com. Last date for receipt/submission of application form is 15th July 2016 (Friday) till 5.00 PM. Only shortlisted candidates will be called for the interview. If required, a screening test may also be organized for short listing of candidates. No TA/DA will be paid for attending the interview.
2. The selected candidate will be engaged initially for one year which is extendable maximum to a period of six months or as per their performance and requirement of the project.
3. Above positions are time bound and co-terminus with the project and the engagement under this does not confer any right/claim whatsoever either explicitly or implicitly for any regular appointment in UUSDIP.
4. Local candidates will be given preference.

The competent authority reserves the right to withdraw the aforesaid advertisement without issuing any prior notice.

(Dr. V. Shanmugam, IAS)
Program Director



Uttarakhand Urban Sector Development Investment Program Government of Uttarakhand

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नियुक्ति हेतु आवेदन पत्र का प्रारूप

1. आवेदित पद का नाम :

2. अभ्यर्थी का नाम:

(अ)हिन्दी में:

(ब)अंग्रजी के कैपिटल अक्षरों में:

3. लिंग (पुरुष/महिला):

4. पिता/पति का नाम:

5. जन्मतिथि (हाईस्कूल प्रमाण-पत्र के अनुसार):.....

6. पता:-

(अ) पत्राचार का पता:

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7. वर्तमान Employer/Department का विवरण जहाँ कार्यरत है:

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8. वर्तमान में धारित पद, वेतनबैंड, ग्रेड पे सहित:

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9. प्राप्त कुल परिलब्धियाँ वेतन ग्रेड वेतन एवं अन्य भत्तों का पृथक-पृथक उल्लेख किया जाये-

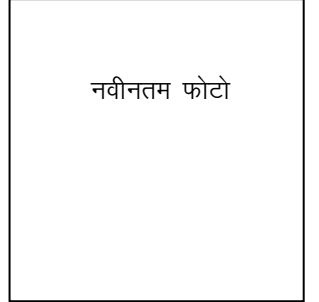
(कृपया अंतिम वेतन आहरण पर्ची संलग्न करें)

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नवीनतम फोटो

10. वर्तमान पद का स्वरूप(रेगुलर/ऑफिशियेटिंग/चार्ज होल्डिंग):

11. सक्षम अधिकारी से प्राप्त अनापत्ति का विवरण:

12. चयनित होने की स्थिति में कार्यभार ग्रहण करने हेतु सम्भावित समय

13. शैक्षिक एवं तकनीकी अर्हताओं का विवरण:(स्थान की कमी होने पर अतिरिक्त पृष्ठ जोड़ें)

क्र. सं.	परीक्षा का नाम	बोर्ड/संस्था/विश्वविद्यालय का नाम	वर्ष	श्रेणी प्रतिशत सहित
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14. अनुभव सम्बन्धी विवरण: (स्थान की कमी होने पर अतिरिक्त पृष्ठ जोड़ें)

क्र.सं.	कार्यालय/संस्थान का नाम	कार्यरत पद	कार्य का विवरण	कब से कब तक	कुल वर्ष
	सरकारी क्षेत्र		निजी क्षेत्र		

नोट— क्रम संख्या-5, 7, 13 एवं 14 से सम्बन्धित सूचनाओं हेतु Supporting Documents संलग्न करना अनिवार्य होगा, उक्त के अभाव में आवेदन पत्र पर विचार नहीं किया जायेगा। मात्र डाक द्वारा प्रेषित आवेदन पत्रों पर ही विचार किया जायेगा।

घोषणा

मैं एतद् द्वारा घोषणा करता/करती हूँ कि उपरोक्त समस्त प्रविष्टियाँ मेरी जानकारी के अनुसार सत्य है तथा कोई तथ्य छिपाया नहीं गया है। मेरे सभी प्रमाण पत्रों की प्रमाणित छाया प्रतियाँ साक्षात्कार के समय उपलब्ध करा दी जायेंगी। किसी तथ्य के असत्य पाये जाने पर यू.यू.एस.डी.ए. को आवेदन पत्र निरस्त करने/सेवा बिना किसी सूचना के समाप्त करने का अधिकार होगा, जिसका पूर्ण उत्तरदायित्व मेरा होगा।

अभ्यर्थी के हस्ताक्षर